**PAEDIATRIC OCCUPATIONAL THERAPY**

**SCREENING PROFORMA 4 – 6 year olds**

**This form must be completed and returned by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**The following information is required in order to process the Occupational Therapy referral for this child.**

**In line with Departmental Policies and Procedures, the Paediatric Occupational Therapy Service can only process the referral with the completed Screening Proforma**

**This proforma forms part of the Paediatric Occupational Therapy Service Protocol for children attending mainstream schools**

|  |  |  |  |
| --- | --- | --- | --- |
| **The following information is required in order to process the Occupational Therapy referral for this child.** |  | **School Action** |  |
| **Name:** |  |  | **IEP** |  |
| **Placement:** |  |  | **My Support** |  |
| **Date of Birth** |  |  | **EHCP** |  |

**LITERACY/WRITING (Please tick Developmental Age)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Below 2 years** | **2 years** | **3 years** | **4 years** | **5 years** | **6 years** | **comments** |
| **Speaking & Listening - Listening**  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Reading: Letters** |  |  |  |  |  |  |  |
| **Reading: Word** |  |  |  |  |  |  |  |
| **Reading: Sentence** |  |  |  |  |  |  |  |
| **Reading: Comprehension** |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Writing: Letters** |  |  |  |  |  |  |  |
| **Writing: Word**  |  |  |  |  |  |  |  |
| **Writing: Sentence** |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

**NUMERACY (Please tick Developmental Age)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Below 2 years** | **2 years** | **3 years** | **4 years** | **5 years** | **6 years** | **comments** |
| **Numbers & the Number System**  |  |  |  |  |  |  |  |
| **Calculations** |  |  |  |  |  |  |  |
| **Solving Problems** |  |  |  |  |  |  |  |
| **Measures, Shape & Space** |  |  |  |  |  |  |  |

**FINE MOTOR SKILLS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Please tick** | **1** | **2** | **3** | **4** | **Comments** |
| **Posts shapes/coins into shape box correctly** |  |  |  |  |  |
| **Threads beads onto string** |  |  |  |  |  |
| **Snips paper with scissors** |  |  |  |  |  |
| **Can pick up small objects with thumb and index finger** |  |  |  |  |  |

**GRAPHIC SKILLS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Please tick** | **1** | **2** | **3** | **4** | **Comments** |
| **Holds pencil with a 3 / 4 fingered tripod grip** |  |  |  |  |  |
| **Keeps supporting hand on paper when writing** |  |  |  |  |  |
| **Marks paper in vertical / horizontal / diagonal line** |  |  |  |  |  |
| **Presses hard or breaks pencil** |  |  |  |  |  |
| **Colours within a boundary** |  |  |  |  |  |
| **Can write name – copied** |  |  |  |  |  |
| **Can write name – independently** |  |  |  |  |  |
| **Forms lower case letters correctly** |  |  |  |  |  |
| **Can copy simple sentence** |  |  |  |  |  |
| **Use a ruler to draw and measure lines to the nearest centimetre** |  |  |  |  |  |

|  |
| --- |
| **Key:****1 – can achieve independently****2 – independent but slow and methodical, maybe with trial and error****3 – requires assistance****4 – unable to achieve**  |

**GROSS MOTOR SKILLS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Please tick** | **1** | **2** | **3** | **4** | **Comments** |
| **Sits independently with upright posture** |  |  |  |  |  |
| **Remains seated and still** |  |  |  |  |  |
| **Walks independently** |  |  |  |  |  |
| **Runs** |  |  |  |  |  |
| **Balances on one leg for 5 seconds** |  |  |  |  |  |
| **Jumps with two feet consecutively** |  |  |  |  |  |
| **Hops** |  |  |  |  |  |
| **Rides a two wheel bike with / without stabilisers** |  |  |  |  |  |
| **Manoeuvres around the room in a coordinated manner****(i.e. not bumping into others/furniture)** |  |  |  |  |  |

**BALL SKILLS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Please tick** | **1** | **2** | **3** | **4** | **Comments** |
| **Catches a large ball** |  |  |  |  |  |
| **Throws a large ball in forward direction** |  |  |  |  |  |
| **Catches a tennis ball** |  |  |  |  |  |
| **Throws a tennis ball in forward direction** |  |  |  |  |  |

|  |
| --- |
| **Key:****1 – can achieve independently****2 – independent but slow and methodical, maybe with trial and error****3 – requires assistance****4 – unable to achieve**  |

**INDEPENDENCE SKILLS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Please tick** | **1** | **2** | **3** | **4** | **Comments** |
| **Dressing** |  |  |  |  |  |
| **Washing** |  |  |  |  |  |
| **Toileting** |  |  |  |  |  |
| **Eating and Drinking** |  |  |  |  |  |

**SOCIAL/COMMUNICATION SKILLS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Please tick** | **1** | **2** | **3** | **4** | **Comments** |
| **Playground Interaction** |  |  |  |  |  |
| **Social-Emotional** |  |  |  |  |  |
| **Communication** |  |  |  |  |  |

|  |
| --- |
| **Key:****1 – can achieve independently****2 – independent but slow and methodical, maybe with trial and error****3 – requires assistance****4 – unable to achieve**  |

**Completed by:**

**Designation:**

**Date:**